

# Allen Creek Preschool Scholarship Form

## PAGE ONE

### NOTES:

1. Scholarships applications are processed confidentially by the executive director and administrative team in the order in which they are received, with priority given to returning families until Feb 15th prior to the applicable school year.
2. Scholarship eligibility is calculated independently of scholarship availability. A preliminary determination that you are eligible for funds does not guarantee that the funds will be available.
3. Make sure to describe any relevant additional information we should know about your current situation.
4. If your financial circumstances change significantly over the course of the school year, please inform the executive director. We will be happy to review your situation and consider changes in your award amount.
5. Allen Creek's goal is to turn no one away for financial reasons. If you feel unable to pay, either with or without a scholarship, Allen Creek will explore alternative payment schedules to accommodate your family's needs.
7. All financial information is kept strictly confidential. After verification all supporting documentation (W-2's, etc.) will be returned.
8. Page Two is designed to protect your privacy. Please keep this in mind when completing the form.

Parent Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Child's Name(s): \_\_\_\_\_

Phone (also enter on Page 2): \_\_\_\_\_

Email: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

### INSTRUCTIONS (PLEASE FOLLOW CAREFULLY):

1. Fill out Page One completely. Phone number is required on both pages.
2. Attach all relevant documentation (W-2 and 1099) to **Page One**.
3. Fill out Page Two completely. Return both pages and documentation to:  
**Allen Creek Preschool, 2350 Miller Ave., Ann Arbor, MI, 48103.**

# Allen Creek Preschool Scholarship Form

## PAGE TWO

Phone: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Class(es) Interested in (circle):

*Jr. Parent Toddler    Transitional Parent/Toddler    Jr. Preschool,*

*Sr. Preschool    PM Preschool    Fives Class*

Number of Children Applying for Scholarship: \_\_\_\_\_

SECTION ONE: INCOME	Amount	Office Use Only
1. One parent's annual wages, salaries, tips, bonuses, and other.	\$	
2. Other parent's annual wages, salaries, tips, bonuses, and other.	\$	
3. Other sources of income (dividends, interest, social security, pensions, welfare, child support, inheritance, family support, etc.)	\$	
<b>TOTAL INCOME (add lines 1-3)</b>	<b>\$</b>	

**SECTION TWO: FAMILY MEMBERS**

4. Number of family members living at home \_\_\_\_\_

**SECTION THREE: ALLOWABLE EXPENSES**

5. Annual health care costs (including mental health) not covered by insurance    \$ \_\_\_\_\_

6. Preschool/elementary education tuition costs (up to \$5000)    \$ \_\_\_\_\_

**TOTAL ALLOWABLE EXPENSES (add lines 5-6)**    \$ \_\_\_\_\_

**SECTION FOUR: ADDITIONAL INFORMATION**

Please include here or on back any additional **financial** information you feel is relevant to this form.

**NOTE:** Page Two is designed to protect privacy. Please keep this in mind when writing.